

NYSBRA Grant Program, 31May17, ver. 17

The Mission of NYSBRA is to promote amateur bicycle racing in New York State. Specifically:

NYSBRA will also promote the sport in growing its base of participants, including the fostering and development of lesser represented categories of riders. NYSBRA will support, both financially and logistically, as many members as possible that develop programs and/or events that aid in increasing the number of USA Cycling licensed members, particularly in the advancement of lesser represented categories of riders.

NYSBRA has established this **NYSBRA Grant Program** to accomplish this mission. Organizations (i.e., USA Cycling clubs registered in New York State) and individuals (i.e., residents of New York state holding a valid USA Cycling racing license) are eligible for and may apply for NYSBRA grants by email to nysbragrants@gmail.com subject to the guidelines below. There are three types of grants:

1. Mission Grants, for most general mission-related activities,
2. Junior Development Grants, a streamlined payment directly to Juniors who race,
3. Targeted Grants, budgeted for specific annual events in support of our mission.

1. Mission Grant Program

1. Applications for grants in support of the NYSBRA mission must contain:
 - Purpose for the grant
 - What the benefit would be for the local area and/or statewide
 - How the grant supports the NYSBRA mission
 - Amount requested
 - How the money will be spent
 - Budget
 - Previous experience with event
 - Contact info: name, address, phone, club affiliation, e-mail address
 - Other information as applicable
2. Grants will be considered for the following example activities:
 - To conduct training camps, rider skills clinics, Official's clinics, etc
 - To assist in establishing new competitive events for lesser represented categories of riders (e.g., juniors and women)
 - For individual riders needing funds to participate in junior or elite national or world championships or similar events. Normally, the maximum grant amount per rider per annum will be \$500. The priorities for grants made to individuals will be 1. Worlds, 2. Nationals, 3. Other major events and master riders.
3. Grants will not be considered for:
 - Personal financial gain
 - Increasing or supplementing prize lists at races or other events
 - Purchase of equipment/supplies for use by individual persons or organizations
4. Grant Conditions and Guidelines:
 - NYSBRA seeks to assist the applicant up to an equal share of costs; e.g. 50% of the proposed budget

- For clinics seeking to offset coach/instructor fees, for the fee portion of the grant NYSBRA will reimburse the fee of a licensed coach/instructor up to half of a nominal hourly fee. In no case shall NYSBRA reimburse more than \$12.50/hr nor more than eight hours a day (i.e., maximum fee reimbursement of \$100 for an eight-hour clinic; a 4-hour clinic may receive a maximum fee reimbursement of \$50). The total grant request for the clinic would then be the coach/instructor fee portion (subject to the above constraints) plus one-half of other reasonable expenses.

2. Junior Development Grant Program

1. Purpose:
 - To provide assistance to NY Juniors with the goal of encouraging their development in the sport of organized cycling.
2. Benefit to NY Juniors:
 - NYSBRA will refund 1/2 of the entry fee for USA Cycling annual racing license, and USA Cycling-sanctioned events up to a \$100 per year for each eligible NY Junior.
 - NYSBRA will also consider requests for support in reputable road and track training camps and seminars as well as other events on a case-by-case basis.
 - The applicant may apply every year that they meet all eligibility criteria.
3. Eligibility:
 - The applicant must have a valid USA Cycling Racing License with a racing age up to 18 years old.
 - The applicant must provide evidence of participation in at least five USA Cycling competitive events during the year.
 - The applicant must provide an itemized list of expenses for which he/she requests reimbursement, up to \$200.
 - The applicant must provide a statement from an officer of his/her club verifying the claimed reimbursement and stating that the applicant has contributed to the advancement of cycling, for example, through volunteering and sportsmanship, and is deserving of NYSBRA's support.
 - Grant requests must normally be made in the same calendar year as the expenses to be reimbursed.

3. Targeted Grant Program

1. New Official Experience Program: NYSBRA will reimburse promoters the full fee for hiring Level "C" officials with less than 3 yrs of experience. Reimbursement is subject to prior approval by NYSBRA, does not include mileage, and is limited to 2 officials per event. The goal is to help new officials gain experience under the guidance of a more experienced official and add officials to events at no cost to the promoter. The officials must be mentored by a "B" Official or higher unless otherwise approved on a case-by-case basis.
2. NY Championship Events: NYSBRA will grant \$500 to the promoters of the five NY state championship events (Road, TT, Crit, Cross, and Juniors) to be used towards expenses related to the event such as advertising, permits, officials, timing, porta-potties, medals, etc. The goal is to improve the quality of these events and grow our championship events.
3. Collegiate Cycling Program: NYSBRA will grant \$500 to any collegiate program that promotes at least one USAC event a year to be used towards expenses related to the event

such as permits, officials, timing, porta-potties, medals, etc. The goal is to improve the quality of these events and promote collegiate cycling.

4. “Free Entry for Champions” program: NYSBRA will grant \$100 per event to any promoter that advertises and gives free entry for reigning NY champions (in the same race discipline), contingent upon the champion wearing the championship jersey during the race. The goal is to reimburse loss of entry fee to the promoter while building the prestige of NY championship events and NYSBRA. Promoter must recognize NYSBRA on all race promotions (e.g., flyers, website, registration sites, advertising).
5. Junior and Women Development Separate Field Grant: NYSBRA will grant \$100 per event to any promoter that offers separate fields for Juniors and Women Development racers in a new Road Race or CX (not TT) event or an event where they did not previously exist. For purposes of this grant, a Women’s Development field shall consist of a W4/5 combined field or W4 and W5 separate fields. Junior and Women’s Development fields must be separate on the course and not combined with other fields. The goal is to encourage more participation from juniors and women racers. A \$50 grant for adding only a Junior OR a Women’s Development field may also be requested.
6. Moto Grant: NYSBRA will grant up to \$50 per moto up to two motos (max \$100 per event) to any promoter that hires USA Cycling licensed motorcycle officials for their event. The goal is to encourage the use of motos and grow a cadre of experienced moto officials for NY events.
7. New Officials Fees and Background Check Grant: NYSBRA will reimburse a new officials’ license fee (\$35) and Criminal Background Check (CBC) fee (\$21.25) after the new official has officiated three times within a year of getting their license. The goal is to reduce the financial barrier to becoming a new C official.
8. National and International Level Program: NYSBRA will grant \$500 to any top tier (i.e., A-Level/Pro Road Tour/UCI) events in NY State to off-set and reduce the incurred cost associated with event production. The goal is to ensure the continuity and viability of marquis-level events that engage the larger non-cycling community.

Grant Procedures

- Grants must normally be requested and approved in advance of the event.
- Grants are normally requested by the event’s Race Director. The applicant is responsible for fulfilling all conditions of the grant prior to requesting payment and for providing evidence of compliance (e.g., names of moto officials, new C Officials, mentor; links to results and proof of payment; verifying officials crew is entered into the NYSBRA assignment tool, etc.) when requesting payment.
- NYSBRA normally requires 30 calendar days to review grant applications. (Note: this means grants should be requested at least 30 days in advance of the event!)
- Submit grant applications by email to nysbragrants@gmail.com. Applicants may also submit grant applications to any member of the NYSBRA Board of Directors (normally their region’s representative).
- The application is subject to approval by a majority vote of the NYSBRA Board of Directors.
- The decision of the NYSBRA Board of Directors to approve or not approve a grant is final.

- The NYSBRA treasurer will budget a fixed amount per year for each grant program. A majority of the NYSBRA Board of Directors must approve expenses beyond the budgeted amounts.
- NYSBRA may discontinue or suspend any grant program or individual grant by majority vote of the Board of Directors for any reason, such as non-availability of funds or failure of the applicant to adhere to the terms of the grant.
- Grants may be cumulative; e.g., a Championship event receiving \$500 may also request \$70 to hire a new C Official.
- Approval:
 - Mission grants are approved by the entire NYSBRA officers and Board
 - Junior Development grants are approved by the NYSBRA President, Vice President, Secretary, and Treasurer
 - Targeted grants are approved by the NYSBRA President, Vice President, Secretary, and Treasurer
- Upon acceptance of mission grant (does not apply to Junior grants):
 - the applicant must show the NYSBRA logo on all literature for the event. Where practical (e.g., space permitting, being consistent with recognition for other sponsors) also state on event publicity: “This event supported by a grant from the New York State Bicycle Racing Association (NYSBRA)”. NYSBRA’s standard is for the recipient to advertise NYSBRA’s sponsorship of the event for at least 30 days.
 - after the event, applicant must write a short written report to NYSBRA about the event and how the mission grant helped make the event a success. Upon request, the applicant must include an itemized expense report showing how the applicant used the grant funds, with receipts.
- Approved grants shall be paid after completion of the events and all paperwork submitted. For clinics this is the short written report (email); for races this includes post-event paperwork, fees, and submission of race results to USAC. NYSBRA’s standard for posting of results is the same day as the event.
- NYSBRA reserves the right to withhold all or part of the grant amount subject to the recipient meeting NYSBRA’s performance standards and/or the conditions of the grant.