

Minutes of NYSBRA Quarterly Board of Director's Meeting

Tuesday 7Dec, 7:10-8:20pm; minutes by Jeff Poulin

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| <p><u>Present:</u> <i>Dieter Drake, President</i> <i>Jeff Poulin, Vice President</i> <i>Andy Ross, Central</i> <i>Todd Scheske, Western</i> <i>Myles Romanow, LI</i> <i>Eric Ragot, NYC</i></p> | <p><u>Absent:</u> <i>Mike Green, Secretary</i> <i>Sherwood Vieth, Treasurer</i> <i>Dave Ebeling, Hudson Valley</i> <i>Mark Sumner, Adirondack</i></p> |
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Agenda

1. 2011 LA Agreement
 - a. USAC distributed the 2011 LA agreement for review and signature. No significant changes since 2010.
 - b. The Board unanimously voted to sign the agreement (ACTION: Dieter).
2. Grant Program
 - a. NYSBRA approved 3 grants in 2010:
 - i. \$500 to Elizabeth Luckowski to conduct a women's clinic
 - ii. \$300 to John Roden towards junior Cyclocross events
 - iii. \$1500 to Bill Brunner for expenses related to bringing three NY U23s to the Tour de L'Abitibi
 - b. NYSBRA accepts grant requests at any time.
 - c. We had a general discussion about grants that best forward NYSBRA's mission.
 - d. Jeff Proposed adding the following to the grant program for 2011:
 - i. New Official Experience Program: NYSBRA will reimburse promoters the \$50 fee for hiring Level "C" officials with less than 3 yrs of experience. Reimbursement is up to \$50 per official, subject to prior approval by NYSBRA, does not include mileage, and is limited to 5 officials per event. The goal is to help new officials gain experience and add officials to events at no cost to the promoter. NYSBRA will budget \$5000 annually for this program.
 - ii. NY Championship Events: NYSBRA will grant \$500 to the promoters of the five NY state championship events (Road, TT, Crit, Cross, and Juniors) to be used towards expenses related to the event such as permits, officials, timing, porta-potties, medals, etc. The goal is to improve the quality of these events and grow our championship events. NYSBRA will budget \$2500 annually for this program.
 - iii. Collegiate Cycling Program: NYSBRA will grant \$500 to any collegiate program that promotes at least one USAC event a year to be used towards expenses related to the event such as permits, officials, timing, porta-potties, medals, etc. The goal is to improve the quality of these events and promote collegiate cycling. NYSBRA will budget \$1000 in 2011 for this program (N.B. there are two collegiate events planned in NY in 2011).
 - e. The board voted unanimously to approve all three proposals.

- f. The board agreed that approved grants shall be paid after completion of the events and all paperwork submitted. For clinics this is a simple email; for races this includes post-event paperwork, fees, and submission of race results to USAC.
 - g. The NYSBRA grant procedures will be updated to reflect the above (ACTION: Jeff).
3. 2011 Rider Upgrade Process
- a. In 2010, rider upgrades were handled by the regional rider representatives, usually from the same region as the rider.
 - b. In 2011, the board voted unanimously to continue this practice.
4. 2011 Event Permit Process
- a. In 2010, event permits were handled by Dieter. Dieter does not wish to continue doing permits in 2011.
 - b. Permitting requires a fair investment in time and should be done by one person so that permits are issued prudently and fairly.
 - c. For 2011, the board voted unanimously to solicit a qualified person to handle all permits. This will be done concurrently with the call for 2011 officers and board members (ACTION: Dieter)
5. NYSBRA Insurance Policy
- a. NYSBRA is considered a “club” by USAC and purchased the standard \$1m club liability insurance in 2010 for \$125.
 - b. The Board voted unanimously to purchase the same coverage in 2011 (ACTION: Sherwood).
 - c. Additional “Directors and Officers (D&O)” insurance is available to cover “Wrongful Acts,” “Errors” and “Omissions” alleged to have been committed by a club’s Board of Directors, employees, volunteers and officers while executing their duties in service to the club”. The cost for this coverage is \$1000-\$1400. NYSBRA did not purchase this insurance in 2010 (due to cost and our estimate of low risk).
 - d. The Board voted unanimously to not purchase D&O coverage in 2011, but will re-visit the decision upon request by any officer or board member.
6. 2011 Officer and Board of Director Elections
- a. NYSBRA officers and board members serve a two year term which ends in January.
 - b. Most officers and board members wish to continue their roles.
 - c. Sherwood Vieth is stepping down as treasurer; consequently NYSBRA urgently seeks a qualified treasurer (N.B. Sherwood is a CPA).
 - d. Elections must be held in the next 2 months, including soliciting nominations and holding the vote. The tentative schedule is:
 - i. 13Dec- email on nyraces to solicit nominations (ACTION: Dieter)
 - ii. 20Dec- Nominations close; voting opens for ~2 weeks on Survey Monkey (ACTION: Dieter)
 - iii. 14Jan- Results of voting announced (ACTION: Dieter)
7. Finances
- a. 2010 financial statements need to be prepared for the IRS and USAC (ACTION: Sherwood)
 - b. Need to post the financial statement to the NYSBRA web site (ACTION: Sherwood)
8. Annual Meeting
- a. Planned for 9am-3pm 12Feb at the Albany Convention Center (ACTION: Dieter)
 - b. There will also be a “C” level and moto official’s clinic at the same time at the same location, so bring your friends.